

Appendix B

Commonwealth of Virginia
Database Index Reporting Form

1. Public Body Name & Numeric Code: *Dept. of Rehab Services 262*
2. Database Title: *POWRITER*
3. Database Acronym:
4. Point of Contact: *Steve White*
5. Phone Number: *804-662-7399*
6. Signature & Date: *Ann Stanfield 7/14/97*

7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

A purchased system that provides for the tracking and printing of purchase orders.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in item 4 for further details.

8. Date of Last Update: *7/14/97*
9. Frequency of Update: ☒ Daily, ☐ Weekly, ☐ Monthly, Other:

10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)

a. Format

b. Cost

*. hard copy
. diskette*

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97